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April, 2024

THE ANNUAL MEETING of the **WINGATE PARISH COUNCIL** will be held in the
WINGATE COMMUNITY CENTRE, Front Street, Wingate
on **MONDAY, 13th MAY 2024** at **6.30 p.m.**

Clerk

A G E N D A

1. **APPOINTMENT OF CHAIR PERSON**
To appoint a Chair Person for the ensuing year.
2. **APPOINTMENT OF VICE CHAIR PERSON**
To appoint a Vice Chair Person for the ensuing year.
3. **PUBLIC QUESTIONS 6.30 P.M. – 6.45 P.M.**
4. **MINUTES OF THE MEETING** of the Parish Council held on Monday 8th April 2024.
(Appendix A)
5. **POLICE AND ASSOCIATED MATTERS**
To receive an update on Police, crime and anti-social matters.
6. **PROGRESS REPORT**
To receive updates from the Clerk relating to ongoing matters.
7. **COMMUNITY DEVELOPMENT OFFICER UPDATE**
To receive a verbal update from the Clerk and the Community Development Officer.
8. **PLANNING APPLICATIONS**
9. **CORRESPONDENCE**

10. **FEES FOR 2023/24**

To consider and agree fee for 2024/2025:

- a) football fields- currently £85;
- b) bowls facilities- currently £170; and
- c) allotments- currently various but £25 in the main.

11. **PAYMENTS AND FINANCIAL MATTERS**

- a) to appoint an internal auditor for 2024/25;
- b) to authorise payments; and
- c) financial update.

12. **REPORTS**

- (i) The Clerk
- (ii) Members
- (iii) County Councillor

13. **SCHEDULE OF ONGOING MATTERS**

To note the schedule of ongoing matters attached. (Appendix B)

14. **EXCLUSION OF THE PRESS AND PUBLIC**

To resolve that the press and public be excluded from the following item of business due to the disclosure of financial information.

15. **STAFFING ISSUES**

To receive a verbal update from the Clerk in relation to the Community Development Officer.

TO: **ALL MEMBERS OF THE WINGATE PARISH COUNCIL**