

THE MINUTES OF THE MEETING OF WINGATE PARISH COUNCIL
HELD ON MONDAY, 10th OCTOBER 2022

Present: Councillors E Mason (Chair) J Bradley, P Mason, C Ryan, M Wilson, S Kelly

County Councillor Higgins

Apologies of absence were received from Councillors Williams and Daly.

2022/10/10/01 **PUBLIC QUESTIONS**

There were no representatives of the public present.

2022/10/10/02 **THE MINUTES OF THE MEETING** held on 12th September 2022 were agreed as a correct record.

2022/10/10/03 **POLICE AND ASSOCIATED MATTERS**

The Clerk presented a summary of crime and anti-social behaviour relating to the month of September which included:

1 report of criminal damage
0 reports of vehicle criminal damage
1 reports of anti-social behaviour- nuisance
4 reports of anti-social behaviour- environmental
3 reports of anti-social behaviour- personal
0 reports of burglary

The Clerk stated all of the environmental anti-social behaviour reports related to motor bikes/quad bikes.

It was noted that a change in resources, rotas and shift patterns meant three PCSOs were covering Wingate which had been in place for around six weeks.

RESOLVED the information given be noted and further progress be awaited.

2022/10/10/04 **PROGRESS REPORT**

(1) Joint Event with Hutton Henry Parish Council

The Clerk advised that following the last meeting a joint entertainment event had been arranged for Tuesday 18 October with afternoon tea in the community centre. To date a number of people had registered their interest.. A joint bingo event was to take on 1 November.

It was suggested that as well a promoting events via social consideration

should be given to specific leaflet drops at old age person bungalows.

Following general discussion it was **RESOLVED** that:

- a) The information given be noted;
- b) The Clerk investigate leaflet drops at age persons bungalows; and
- c) Further updates be awaited.

(2) Bowls Pavilion

The Clerk advised that it was hoped that a community walking club would soon be starting to use the bowls pavilion as a base from which to start and end walks. Further word from the club was awaited. It was also hope that history club could use the pavilion.

The Clerk stated that the Making Wingate Welfare Park project group had suggested potentially opening up the pavilion on a limited time trial basas a place of warmth and a place where people could call into for a chat and a warm drink. Arrangements were under way to undertake a trial potentially on a Wednesday for two hours initially. The Clerk stated be had submitted an application for a warm place grant.

Following general discussion it was **RESOLVED** that:

- a) the information given be noted;
- b) the Clerk be authorised to proceed with working with the walking club and history club regarding use of the bowls pavilion;
- c) the Clerk be authorised to proceed with utilising the bowls pavilion as a warm space area on a trial basis; and
- d) further updates and progress be awaited.

(3) Citizens Advice Service

The Clerk advised that a representative of the Citizens Advice Service would be attending the next meeting.

RESOLVED the information given be noted.

(4) Salters Lane Phone Box

The Clerk advised the BT had confirmed the phone box was in use and a phone was to be installed.

RESOLVED the information given be noted.

2022/10/10/05

PARK WARDEN/COORDINATOR

The Clerk advised that following the last meeting the Making Wingate Welfare Park project group had considered a draft job description for the new role. Further advice was to be taken from Durham County Council after which a final job description would be presented to the Parish Council for

endorsement.

RESOLVED the information given be noted and further progress be awaited.

2022/10/10/06

PARISH COUNCIL LEAFLET

Members considered a draft leaflet circulated with the agenda which would be A5 size when printed. It summarised Parish Council activities, future commitments and a summary of help and support arrangements and key contacts in the village. Details relating to a walking club and history club were noted as being awaited and so needed to be removed from the leaflet and use of the bowls of the bowls pavilion needed to be added.

RESOLVED the Clerk be authorised to proceed with the printing of the Parish Council leaflet and further be awaited regarding distribution arrangements.

2022/10/10/07

PLANNING APPLICATIONS

There were no applications to consider.

2022/10/10/08

CORRESPONDENCE

(a) Constitutional Club Christmas Party

The Clerk advised that a request for financial assistance towards the Constitutional Club Christmas party had been received. He advised that a donation of £200 had been made in previous years.

RESOLVED the Clerk be authorised to make a donation of £200 towards the Constitutional Club Christmas party.

(b) Great North Air Ambulance Service

The Clerk advised that a request for financial assistance towards the Great North Air Ambulance Service had been received.

He advised that a donation of £200 had been made in previous years.

RESOLVED the Clerk be authorised to make a donation of £200 towards the Great North Air Ambulance Service.

2022/10/10/09

PAYMENTS AND FINANCIAL MATTERS

(a) Authorisation of Payments

RESOLVED that authorisation be given for the following payments:

Playdale- 50% for Basket Swing

Cheque No. 405825

£683.05

E.ON Next- Football Changing Room	
Cheque No. 405826	£206.11
E.ON Next – Christmas Lighting	
Cheque No. 405827	£63.76
Value Products Ltd- Safety Signs	
Cheque No.405828	£60.48
Horns Garden Centre- Misc Supplies	
Cheque No.405829	£227.61
BT- Broadband	
Cheque No.405830	£81.92
Npower- Pit Wheel	
Cheque No.405831	£33.44
Anglian Water- Park	
Cheque No.405832	£1164.00
UK Fuels- Petrol	
Cheque No.405833	£6.64
TSL- Line Marker and Grass Seed	
Cheque No.405834	£295.80
UK Fuels- Card and Petrol	
Cheque No. 405835	£40.00
MKM- Fencing and Post Crete	
Cheque No. 405836	£161.22
Webster Landscaping- Watering of Baskets	
Cheque No. 405837	£1716.00

Durham CC- Web Hosting	
Cheque No. 405838	£769.99
Clerk- Refund for Fencing	
Cheque No. 405839	£39.98
AMJS Electrical- Bowls Pavilion Test and Repairs	
Cheque No. 405840	£515.00
Glass Fibre Flagpole Ltd- 2 Flags	
Cheque No. 405841	£172.74
TSL- Fertilizer Etc	
Cheque No. 405842	£154.74
MKM- Ear Defenders	
Cheque No. 405843	£15.43
Steadfast Security Ltd- Annual Bowls Alarm Service	
Cheque No. 405844	£324.48
Steadfast Security Ltd- Annual Shed Alarm Service	
Cheque No. 405845	£324.48
Mazars- Audit Fee	
Cheque No. 405846	£480.00
Wingate Community Association- September Bingo Event	
Cheque No. 405847	£122.00
Playdale- Play Area Site Inspection	
Cheque No. 405848	£105.00
Clerk- October Office Allowance	
Cheque No. 405849	£50.00

Wingate Community Association- Refund for Wreaths	
Cheque No. 405850	£100.00
Webster Landscaping- Watering of Baskets	
Cheque No. 406001	£396.00
Great North Air Ambulance Service- Donation	
Cheque No. 406002	£200.00
Wingate Constitutional Club- Children's Christmas Party	
Cheque No. 406003	£33.85
Wingate Community Association- Annual Funding	
Cheque No. 406004	£11,000.00
TSL- Lawn Sand	
Cheque No. 406005	£151.20

(b) External Audit Update

The Clerk advised that the external auditor's report and certificate for the 2021/22 audit had been received. It was noted that compliance with the public rights period and advertising the audit was something that was not fully adhered to and needed to be in future years.

The Clerk further advised that both the internal and external auditors had identified that financial reserves were low in comparison to the precept and payments. The Clerk stated that low reserves were something included in the Parish Council's risk register and something it needed to focus on.

Following general discussion it was **RESOLVED** the information given be noted and further consideration of reserves be given during the precept process.

2022/10/10/10

REPORTS

(a) **The Clerk**

There were no reports from the Clerk.

(b) **Members**

(1) **Flag Pole**

Following a question raise by a Member it was **RESOLVED** it be noted that two new flags had been purchased for use at the memorial flag pole area.

- (2) Moore Lane
RESOLVED that County Councillor Higgins investigate overgrown bushes blocking a path at Moore Lane.

(c) **County Councillor**

County Councillor Higgins gave an update on County Council activities. It was noted that the Wellfield Road slip road did not meet criteria for lights to be installed. A Member referred to the fact that road markings had also been removed.

It was reported that the footpath from Bruce Crescent to the Woodman's Cottage allotment site was to be resurfaced and fencing works at the front street park area would hopefully be completed by November.

Discussion followed relating to speeding at the rear of North Road West and the potential danger relating to children attending the nursery allotment. County Councillor Higgins stated that a path was to be installed at the rear of the allotment which would prevent any need for access to it from the road side.

Speed cameras were noted as to continue at Wellfield Road and it was hoped similar action could be taken at the front street area.

A Member referred to the former school field at the rear of Dawson Road and suggestions that some residents had received letters regarding access to the site. County Councillor Higgins stated he was unaware of any ongoing consultation although he expected the site to be made available for housing purposes.

County Councillor Higgins asked if the Parish Council could release annual funding to the community centre.

Following general discussion it was **RESOLVED** that:

- a) The information given be noted; and
- b) The Clerk be authorised to make a payment of £11000 towards the running of the community centre.

2022/10/10/11

SCHEDULE OF ONGOING MATTERS

RESOLVED that the schedule of ongoing matters be noted.

CERTIFIED TRUE RECORD

CHAIRMAN

DATE