

THE MINUTES OF THE MEETING OF WINGATE PARISH COUNCIL
HELD ON MONDAY, 13th MAY 2024

Present: Councillors S William (Chair), E Mason, A Ogle, P Mason, C Ryan, M Whiting

Apologies of Absence were Received from: Councillor J Bradley, County Councillor Higgins

2024/05/13/01

APPOINTMENT OF CHAIR PERSON

RESOLVED that Councillor Bradley be appointed as Chair person for the ensuing year.

2024/05/13/02

APPOINTMENT OF VICE CHAIR PERSON

RESOLVED that Councillor Williams be appointed as Chair person for the ensuing year.

2024/05/13/03

PUBLIC QUESTIONS

Remembrance Sunday Group

The Chairman welcomed Mr Devine and Mr Churnside who were in attendance to discuss the potential of a bench being installed on the site adjacent to the war memorial. It was advised that County Councillor Higgins had agreed to fund the bench from his AAP/local Member funding although as the Remembrance Sunday Group did not have a constitution it was requested that the Parish Council be the applicants for the funding. The bench was noted to be made at a cost of approximately £1300.

Discussion followed before it was **RESOLVED** that a site meeting be held to further consider the proposals.

2024/05/13/04

THE MINUTES OF THE MEETING held on 8 April March 2024 were agreed as a correct record.

2024/05/13/05

POLICE AND ASSOCIATED MATTERS

The Clerk presented an update from the Police highlighting crime and anti-social behavioural figures for April which were noted as including 100 incidents for the month including:

Anti- social behaviour incidents – 13
 Criminal damage incidents – 9
 Vehicle damage incidents- 2
 Business Burglary- 1
 Residential Burglary- 1

The Clerk advised that historically there was a spike in anti-social behaviour in the spring months and the lighter nights. The Police report advised that visits had been made to local; schools to discuss anti-social behaviour and

three makes had been arrested regarding the school, burglary. Work was also ongoing to target motor bikes coming into the village.

Following general discussion, it was **RESOLVED** the information given be noted.

2024/05/13/06

PROGRESS REPORT

(1) Summer Activities

The Clerk advised that work was ongoing regarding a Fun and Food grant application with criteria noted as extending to provide some funding for those not eligible for free school meals. Parish Council volunteers were requested to help out with general supervision with volunteers needing to be DBS checked.

The Community Association was noted as also to submit a Fun and Food grant application to provide some of its own summer activities

Following general discussion, it was **RESOLVED** that:

- (a) the information given be noted;
- (b) the Clerk send details of the programme so that Members could indicate the days they could potentially help with the summer activities;
- (c) DBS checks be undertaken where necessary; and
- (d) further progress be awaited.

(2) Play Equipment

The Clerk advised that new play equipment had been installed at the park and an insurance claim had been resolved to replace an item which had been damaged.

RESOLVED the information given be noted.

(3) Youth Club

The Clerk advised that the youth club sessions were continuing with the under 11s proving the most popular although some attendees at the over 11s were volunteering at the younger sessions and had offered to help with the summer activities.

RESOLVED the information given be noted and further progress be awaited.

(4) Hutton Henry and Station Town Parish Council- Pump Track

RESOLVED that details of the opening event to be held between 11am and 1pm on Saturday 18 May be noted.

(5) Picnic in the Park

The Clerk advised that it was still proposed to proceed with the picnic in the park event on Sunday 23 June with a brass band booked to play. However, the Constitutional Club was not available as a back up venue. Times were still to be confirmed but it would be approximately 1-3pm.

RESOLVED the information given be noted and further progress be awaited.

(6) Rear of North Road West- Gate

RESOLVED it be noted that a new padlock had been fitted to the gate at the rear of North Road West with keys circulated to tenants.

2024/05/13/07

COMMUNITY DEVELOPMENT OFFICER UPDATE

In the absence of the Community Development Officer there was no report to consider.

2024/05/13/08

PLANNING APPLICATIONS

There were no planning applications to consider.

2024/05/13/09

CORRESPONDENCE

There were no items of correspondence to consider.

2024/05/13/10

FEES FOR 24/25

Following a proposal from a Member that fees be increased a vote was taken before it was **RESOLVED** that there be no increase in fees for football, bowls and allotment ground rent and they remain as in 23/34.

2024/05/13/11

PAYMENTS AND FINANCIAL MATTERS

(a) Authorisation of Payments

RESOLVED that authorisation be given for the following payments:

Par Petroleum- Diesel

Cheque No. 406422 £263.15

Creative Youth- March Youth Club

Cheque No. 406423 £2640.00

Creative Youth- Easter Holidays

Cheque No. 406424 £660.00

Wingate Community Association- Easter Youth Club

Cheque No. 406425 £160.00

EoN Next- Football Changing Room

Cheque No.406426 £851.69

TSL- Fertilizer Etc

Cheque No.406427 £192.00

UK Fuels Ltd- Petrol	
Cheque No.406428	£6.29
BT- Broadband at Park	
Cheque No.406429	£88.08
UK Fuels- Petrol	
Cheque No.406430	£6.66
UK Fuels- Petrol	
Cheque No.406431	£5.01
Park Keeper- Petrol Refund	
Cheque No.406432	£5.88
BT- Broadband at the Park	
Cheque No. 406433	£88.08
Park Keeper-Refund for Keys Cut	
Cheque No. 406434	£20.00
Eon Next- Xmas Lighting	
Cheque No. 406435	£59.26
TSL- Fertilizer Etc	
Cheque No. 406436	£219.00
Playdale Playgrounds	
Cheque No. 406437	£13421.45
Wingate Community Association-Annual Funding	
Cheque No. 406338	£16000.00
Clerk- May Office Allowance	
Cheque No. 406439	£50.00
Npower- Pit Wheel	
Cheque No. 406440	£61.32
Clerk- Refund for Ink	

Cheque No. 406441	£73.28
Park Keeper- Refund for Petrol	
Cheque. 406442	£40.80
Wingate Community Association- April Youth Club	
Cheque. 406443	£320.00
Wingate Community Association- April Bingo	
Cheque. 406444	£217.00

- (b) Internal Auditor
RESOLVED that Mr J Dinning be appointed internal auditor for 24/25.

2024/05/13/12 **REPORTS**

(a) **The Clerk**

There were no reports from the Clerk.

(b) **Members**

(1) Grassed Area- Rear of North Road West

Following a query, it was noted that a grassed area to the rear of North Road West was owned by Durham County Council. A Member agreed to submit a report to the County Council that the land needed maintenance works.

RESOLVED the information given be noted.

(2) Allotments

RESOLVED the Clerk arrange an allotment site meeting.

(3) Highways

A Member raised the poor condition of roads throughout Wingate which was intended to be taken up with County Councillor Higgins.

RESOLVED the information given be noted.

County Councillor

In the absence of County Councillor Higgins there was no County Councillor report.

(a)

2024/05/13/13 **SCHEDULE OF ONGOING MATTERS**

RESOLVED that the schedule of ongoing matters be noted.

2024/05/13/14 **EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED the press and public be excluded from the following item of

business due to the disclosure of financial information.

2024/05/13/15

STAFFING ISSUES

The Clerk gave an update in relation to staffing issues and the Community Development Officer. Following general discussion, it was **RESOLVED** the information given be noted and further progress be awaited.

CERTIFIED TRUE RECORD

CHAIRMAN

DATE