

THE MINUTES OF THE SPECIAL MEETING OF WINGATE PARISH COUNCIL
HELD ON MONDAY, 3RD AUGUST 2026

Present: Councillors M Whiting (Chair), E Mason, J Hogg, D Clogg

Apologies of absence were received from Councillors C Ryan and P Mason.

2026/08/03/01

CO-OPTION TO THE PARISH COUNCIL

The Clerk advised that two nominations had been received and he suggested that due to the current workload associated with both the Parish Council and the Community Association both individuals be invited to attend the September meeting and not before.

RESOLVED that the nominees to join the Parish Council by way of co-option be invited to the September meeting.

2026/0803/02

RECRUITMENT OF CLERK TO THE PARISH COUNCIL

a) Shortlisting

Following a review of applicants, it was **RESOLVED** that Ms Donnelly, Mr Flux and Mr Turnock be invited for interview.

b) Terms and Conditions of Employment

Key terms and conditions were circulated by the Clerk. It was noted that in addition to the standard NJC terms and conditions he was paid an office allowance, travelling expenses in line with agreed rates and telephone expenses. It was suggested that these would need to be negotiated and agreed with the new Clerk and as none of the applicants lived locally then there was a likelihood that there could be an increase in travelling expenses.

Following general discussion, it was **RESOLVED** that the information given be noted and further discussions be held with the successful applicant.

c) Interview Arrangements

Following general discussion, it was **RESOLVED** that:

- 1) the full Parish Council be invited to take part in interviews on week commencing Monday 24 August subject to the availability of candidates; and
- 2) the Clerk prepare interview questions and subsequent interview arrangements.

CERTIFIED TRUE RECORD

CHAIRMAN

DATE